

OFFICE OF THE GARY CITY CLERK

SUZETTE RAGGS
GARY CITY CLERK

CRIMINAL DIVISION CIVIL DIVISION

REQUEST FOR GENERAL INFORMATION

INFORMATION REQUESTED

NAME/AGENCY REQUESTING INFORMATION

TITLE (If applicable)

ADDRESS

CONTACT TELEPHONE NUMBER

REASON FOR REQUEST

DATE

Please check appropriate box: (To be completed by Gary City Clerk personnel only)

- ATTACHED IS THE DOCUMENTATION OF RECORD.
 TRAFFIC/CRIMINAL/CIVIL RECORD(S) OF THE ABOVE-NAMED SUBJECT IS NOT LISTED IN OUR COMPUTER SYSTEM.

DEPUTY CLERK

DATE

RECORD COPY FEES
-Standard size documents
Copy/Fax \$.10 per page
-Non-standard size documents
Copy/Fax \$.15 per page